



VOLUNTEER APPLICATION FORM

EDEN MILLS WRITERS' FESTIVAL

Personal Information: <i>(Please Print Clearly)</i>			
Last Name		First Name	
Street Address			
City	Province	Postal Code	
E-Mail Address			
Home Phone Number: ()		Cell Phone Number: ()	
Preferred method of contact?	Home Phone	Cell Phone	E-mail
When is the best time for you to be reached?	Mornings	Afternoons	Evenings
Do you have transportation to get to and from Eden Mills?	YES	NO	

Volunteer Positions	
Festival Gatekeeper	A <i>Festival Gatekeeper</i> is in charge of the front gates and is the first point of contact for all visitors coming to the festival.
Golf Cart Jockey	A <i>Golf Cart Jockey</i> helps transport visitors to and from different areas of the festival.
Dish Cyclists	A <i>Dish Cyclists</i> is part of the behind of the scenes team at the festival and supports the festival's clean environmental goals.
Information Booth Attendant	The <i>Information Booth Attendant</i> plays an important part of the festival, as the main point of contact for all festival information and directions.

Why do you want to volunteer at Eden Mills Writers' Festival?

Applicable Skills *(List any appropriate skills – i.e. Certificates (CPR, Aquatics, High Five, etc.)*

Previous Volunteer Work <i>If none, please state current or most recent employer(s)</i>	
<u>Organization</u>	<u>Time Frame (Month/Year)</u>

Where did you hear about the Eden Mills Writer’s Festival?

- Online
- Social Media
- Poster
- Friend/Family
- Other: _____

Conditions of being a Volunteer *(please read carefully before signing the following)*

- I understand that this application is not a commitment to be a volunteer.
- I understand that this volunteer position does not receive any form of compensation.
- I understand that there will be risks associated with volunteering and that as a volunteer I will not be covered by workers compensation.
- I understand that a screening process will take place and that I will undergo orientation, an interview and provide a police check and two references.
- I give permission for all background checks to occur and understand that the information that is obtained will remain confidential.
- I hereby certify that the facts set forth in this application are true and complete to the best of my knowledge and that I have not knowingly withheld any information that would affect my application to volunteer at the Eden Mills Writers’ Festival.
- I give consent to the Eden Mills Writers’ Festival to collect information on this form under the authority of the Municipal Act SO 2001, c. 25. This information will be used to communicate with you regarding volunteer administration. All completed paper work will become part of your personal file and to be used for statistical reports.
- If accepted as a volunteer, I understand and agree that I will be evaluated for my performance and may be terminated for poor performance or inappropriate behavior according to Eden Mills Writers’ Festival Code of Conduct.

SIGNATURE: _____ **DATE:** _____

Eden Mills Writers’ Festival is committed to providing a volunteer application process that is accessible and complies with the Accessibility for Ontarians with Disabilities Act (AODA). Please notify us if you require any accommodations during any stage of the volunteer intake process.

To submit your volunteer application please email volunteers@emwf.ca